

Thank you for your interest in this year's Safety Recognition Program. As part of SOCMA's commitment to building best practice sharing around safety, we are collecting best practices from SOCMA member companies.

Upon submission, SOCMA will email you a link to your application and a PDF of your responses within 24 hours. Edits can be made up until September 4, 2024, at 11:59 pm ET.

Answers will be weighted based on Yes/No selection, and open-ended responses will be used for additional support.

Recipients of the 2024 Safety Recognition Program will be honored on October 29 in Charleston, SC during the **SOCMA Specialty Chemical Summit**.

Your company's responses are viewed only by SOCMA staff, and company and/or facility names are not shared unless given explicit permission by you.

**\* 1. Primary Contact Information**

<b>Company Name</b>	<input type="text"/>
<b>Contact Name</b>	<input type="text"/>
<b>Telephone Number</b>	<input type="text"/>
<b>Email Address</b>	<input type="text"/>

**\* 2. Facility & Plant Details**

Please complete one application per facility.

<b>Facility Name</b>	<input type="text"/>
<b>Facility Address</b>	<input type="text"/>
<b>City</b>	<input type="text"/>
<b>State</b>	<input type="text" value="-- select state --"/>
<b>Zip</b>	<input type="text"/>
<b>Plant Manager</b>	<input type="text"/>
<b>Telephone Number</b>	<input type="text"/>
<b>Email Address</b>	<input type="text"/>

**3. Recipients will be honored and awarded in person on October 29 at the 2024 SOCMA Summit Dinner in Charleston. If you are awarded, would you like SOCMA to work with your team on any of the following to enhance your experience?**

- Coordinate Discounted Group Registration(s)
- Reserve a table for your team at the Dinner
- Invite your customers
- Coordinate media efforts

Other (please specify)

**\* 4. By submitting this form, I attest the information submitted in this application is factual and correct.** (Please type your name into the box below)

Section 1: Demographics

Please share more information about the submitting facility. This section is for informational purposes and will not be scored.

\* 5. How many employees do you have at the submitting facility?

\* 6. Does the submitting facility have processes that are subject to the OSHA Process Safety Management (PSM) Regulation?

- Yes
- No

\* 7. Does the submitting facility have any issued and/or potential OSHA violations (i.e. in discussion or negotiation phase) since January 2021?

- Yes
- No

Comments

\* 8. Has the submitting facility had any significant OSHA recordables (i.e., fatalities) since January 2021?

- Yes
- No

Comments

Section 2: Process Safety

SOCMA believes process safety is essential in industries handling hazardous chemicals and processes. It involves identifying, assessing, and mitigating potential risks to prevent incidents and protect employees, the environment, and the community. A strong process safety program can help promote a culture of safety, increase employee engagement, and promote improvement.

\* 9. Please complete the following questions related to Process Safety:

	Yes	No
Does the submitting facility implement elements of Process Safety Management for non-PSM covered processes? If yes, please specify which elements listed below are utilized.	<input type="radio"/>	<input type="radio"/>

**Employee Participation:** Do

your employees participate in safety programs where information and training materials are readily available?

Are employees actively involved with identifying and mitigating hazards and risks through the creation of processes and procedures?

**Process Safety**

**Information:** Does the submitting facility maintain and share current process information related to hazards and associated risks with employees?

**Process Hazard**

**Analysis:** Does the submitting facility utilize PHAs and/or Safety Reviews to identify and evaluate potential process safety hazards?

**Operating**

**Procedures:** Does the submitting facility maintain, utilize, and provide training on standard operating procedures in a manner that ensures competency?

**Contractor Safety:**

Does the submitting facility have an established contractor safety program that aids in ensuring contractors are trained and equipped to perform their jobs safely?

**Pre-Startup Safety**

**Review (PSSR):** Are pre-startup safety reviews conducted for new and existing processes prior to starting a process?

**Mechanical**

**Integrity:** Does the submitting facility have policies and procedures to identify critical equipment and parts needed to safely operate your facility?

Does the submitting facility have policies and procedures for inspections, preventative maintenance, and record-keeping to ensure that process and ancillary equipment are maintained to prevent injuries, loss of production, and environmental hazards?

**Hot Work**

**Program:** Does the submitting facility have policies, procedures, and/or training that minimizes risk for hot work activities?

**Management of**

**Change:** Does the submitting facility have a method for evaluating changes prior to implementation to ensure risks are fully evaluated, well-planned, and communicated to stakeholders?

**Compliance**

**Audits:** Does the submitting facility conduct periodic safety-based compliance audits beyond those required by customers and regulators?

Has an external/third-party audit been conducted since January 2021 to verify that these

elements have been appropriately and effectively established and implemented? (e.g., an audit performed by someone outside of the organization)

**\* 10. Please complete the following questions related to Training:**

Yes

No

Are incidents and/or near misses reviewed during periodic safety meetings?

Does the submitting facility conduct shift turnover meetings and/or toolbox talks to communicate and share important operational information, discuss lessons learned from the previous shift, and highlight issues that may need to be resolved to maintain safe operations?

Does the facility have a system to assess the adequacy/effectiveness of employee (new and existing) training?

**Section 2.1: Emergency Planning & Response**

SOCMA believes incident investigations are critical to identify the root cause of an incident. It is an essential tool in preventing the recurrence of the same or similar incidents, and therefore, increasing workplace safety. Incident investigation can be used to assess other risks and identify gaps that need to be addressed. Overall, incident investigation is key to maintaining a safe workplace for all employees.

**\* 11. Please complete the following questions related to Emergency Planning and Response:**

	Yes	No
Does the submitting facility review and test its emergency response plan at least annually?	<input type="radio"/>	<input type="radio"/>
Are drills and tabletop exercises utilizing different scenarios to identify and improve your emergency response plan?	<input type="radio"/>	<input type="radio"/>
Is feedback from key stakeholders considered when updating your facility's emergency response plan?	<input type="radio"/>	<input type="radio"/>
Does the submitting facility conduct an open house, or plant tours, for stakeholders during the year?	<input type="radio"/>	<input type="radio"/>
Has the submitting facility engaged in community-wide initiatives, such as drills or participating in a Community Advisory Panel (CAP)?	<input type="radio"/>	<input type="radio"/>
Does the submitting facility conduct ongoing dialogue with employees and other stakeholders to address questions and concerns?	<input type="radio"/>	<input type="radio"/>
Does the submitting facility involve employees in community outreach efforts?	<input type="radio"/>	<input type="radio"/>
Does the submitting facility actively participate in any capacity with the Local Emergency Planning Committee (LEPC)?	<input type="radio"/>	<input type="radio"/>

**Section 2.2 Incident Investigation**

**\* 12. Please complete the following questions related to Incident Investigation:**

	Yes	No
Does the submitting facility have an established system that encourages employees to report near misses and incidents to identify and address safety hazards?	<input type="radio"/>	<input type="radio"/>
Does the submitting facility have a team to conduct Root Cause Analysis as part of the incident investigation process?	<input type="radio"/>	<input type="radio"/>
When implementing corrective and preventative actions are these changes tracked to ensure an effective resolution has been achieved?	<input type="radio"/>	<input type="radio"/>
Are corrective and preventative actions evaluated to ensure they address root cause and prevent the re-occurrence of near misses?	<input type="radio"/>	<input type="radio"/>
Are lessons learned shared with all employees via team meetings, company-wide emails, or other forms of communication to promote continuous improvement and aid in avoiding similar issues?	<input type="radio"/>	<input type="radio"/>

**Section 2.3: Best Practice Sharing**

SOCMA believes sharing information can help other companies improve processes and procedures and builds a culture of continuous improvement. Best practice sharing allows organizations to learn from the successes of others and be better equipped to foster a culture of safety. To assist SOCMA in building an index of best practices that can help prevent accidents and reduce risk and communicate to a larger audience, please complete the following.



13. Provide an example of a lesson learned at your facility and how it was used to improve safety. Examples: incident investigation, near miss, root cause, and the corresponding corrective/preventative actions.

14. Describe an example of a lesson learned at your facility and how it was used to improved safety. Examples: incident investigation, near miss, root cause, and the corresponding corrective/preventive actions.

15. Is Root Cause Analysis conducted for near misses? If so, how is data from near misses used to improve safety at your facility? Understanding how near misses are reviewed and the data utilized to prevent further issues is important. Near miss data can be useful in helping to better understand areas of concern, allowing for further improvement in these areas.

16. Share elements that make your safety training program unique and effective. Sharing this information is important in helping others understand how to create successful training programs and encourage innovation and creativity in the development of future programs. Sharing these methods can lead to better employee performance, increased organizational effectiveness, and improve the overall employee thought process.

17. In addition to the information shared above, provide further details regarding how the elements of process safety are implemented at the submitting facility. How are these elements used to further improve safety at your site? Share elements that make your safety program unique and effective.

### Section 3: Stakeholder & Crisis Communications

SOCMA believes having a strong communication plan that involves stakeholder engagement is key to successfully navigating and recovering from an incident. It is important to have a plan that all employees are familiar with, provides an understanding of their specific role, and is incorporated in your training program.

**\* 18. Please complete the following questions related to Stakeholder and Crisis Communication:**

Yes

No

Does the submitting facility routinely engage with the community? (i.e., local officials, state agencies, schools, hospitals, fire departments)

Does the submitting facility have system alerts such as sirens, text messages, phone calls, or email notifications to alert employees, the community, and other key stakeholders during an emergency?

Does the submitting facility have a Crisis Communication Plan, either separate from or part of your formalized Emergency Response Plan?

19. Describe the submitting facility's community outreach program over the past year and how it has impacted the community.

20. Describe the facility's waste management and release program, including efforts made to reduce offsite waste disposal and efforts to increase recycling activity.

**Section 4: Heat Illness**

SOCMA recognizes the critical importance of heat safety. Emphasizing heat safety is essential to prevent heat-related illnesses and ensure the well-being of all personnel. Adhering to proper safety protocols and procedures helps reduce the risk of harm to workers.

\* 21. Please complete the following questions related to Material Transfer:

	Yes	No
Does the submitting facility already have, or currently developing, a procedure to prevent heat-related illnesses?	<input type="radio"/>	<input type="radio"/>
Does the facility have a system in place to monitor weather conditions that could lead to heat-related illnesses?	<input type="radio"/>	<input type="radio"/>
Does the facility have a system in place to monitor workers for signs of heat stress?	<input type="radio"/>	<input type="radio"/>
Does the facility have procedures in place for responding to and treating workers experiencing heat-related illnesses?	<input type="radio"/>	<input type="radio"/>

Bonus Section: Chemical Operator Training

*Additional points are awarded for users of SOCMA's ChemOps Training, but points will not be taken away from companies currently not using the tool.*

SOCMA believes training is important to both the individual and organization. It helps employees acquire new skills, knowledge, and capabilities essential to performing their roles effectively, efficiently, and safely. SOCMA developed ChemOps Training to establish a foundation for successful and effective training by means of industry-specific content. By completing SOCMA's ChemOps Training, employees develop a deeper understanding of the industry and learn important concepts that actively promote safe work practices.

22. Please complete the following questions related to ChemOps Training:

	Yes	No
Do you utilize SOCMA's ChemOps Training at your facility? If yes, identify how below:	<input type="radio"/>	<input type="radio"/>

23. If yes, what phase of implementation are you in? **Choose (1) Option**

- Determination of Training Needs
- Implementation
- Continuous Learning

24. Do you have any additional comments or information you would like to include as part of your application?